

## WESTMARSH FENCING- High Level Safety Risk Assessment

Age Group: 11-16

Venue: WESTMARSH

Date of Check: 25/07/20

Person doing Check: KATE MORWELL-NEAVE

Category	Checks (examples, adapt as necessary)	Check performed (Risks appropriately mitigated?)	What further action is necessary?			
			Action Required	By Whom	When	Done
Surface	Surface clear and free from obstructions?	Y	CHECKED	KATE MN	25/07/20	Y
	Surface appropriate to the activity being performed	Y	CHECKED	KATE MN	25/07/20	Y
Equipment	Equipment fit and sound for the activity and group ability/size/age?	Y	CHECKED	KATE MN	25/07/20	Y
	Does it confirm to BF Safety Guidelines?	Y	CHECKED	KATE MN	25/07/20	Y
Environment	Conditions of use of communal facilities (toilets, changing rooms) clearly signposted	NOT IN USE	CHECKED	KATE MN	25/07/20	Y
	Movement of people clearly signposted and can be safely achieved whilst observing social distancing	Y	CHECKED	KATE MN	25/07/20	Y
	Entry and exits clearly marked and protocols around usage in place	Y	CHECKED	KATE MN	25/07/20	Y
	Appropriate Ventilation	Y	CHECKED	KATE MN	25/07/20	Y
Participants	Attendance register up to date with emergency contact details	Y	CHECKED	KATE MN	25/07/20	Y
	Medical details up to date on registration forms, stored confidentially and shared with coaches as required.	Y	CHECKED	KATE MN	25/07/20	Y
	Participants suitably attired and equipped for activity in accordance with BF Safety Guidelines	Y	CHECKED	KATE MN	25/07/20	Y
	Participants completed pre-session (COVID-19) questionnaires/	Y	CHECKED	KATE MN	25/07/20	Y
	Numbers of participants within limit such that social distancing can be observed at all times	Y	CHECKED	KATE MN	25/07/20	Y
Officials	Coaches qualified to deliver activities	Y	CHECKED	KATE MN	25/07/20	Y

Category	Checks (examples, adapt as necessary)	Check performed (Risks appropriately mitigated?)	What further action is necessary?			
			Action Required	By Whom	When	Done
	Welfare Officer present and signposted to participants.	AVAILABLE ON REQUEST	CHECKED	KATE MN	25/07/20	Y
	All officials on relevant BF register	Y	CHECKED	KATE MN	25/07/20	Y
	Criminal record checks in place where appropriate	Y	CHECKED	KATE MN	25/07/20	Y
<b>Accident/ Emergency</b>	Emergency evacuation protocols/procedures in place and posted for all to see	Y	CHECKED	KATE MN	25/07/20	Y
	Emergency exits clearly marked and not obstructed	Y	CHECKED	KATE MN	25/07/20	Y
<b>Hygiene</b>	Hygiene protocols established, communicated in advance to all participants and clearly signposted	Y	CHECKED	KATE MN	25/07/20	Y
	Disinfecting protocols in place for all (shared) equipment	Y	CHECKED	KATE MN	25/07/20	Y

Activity assessed as OK to proceed: Y

Signature: